

Restrictions

Before any benefit can be paid, you must serve a waiting week for which you are not paid until you have exhausted your regular UI claim.

An employee cannot be paid more than 52 weeks under the Shared Work Plan. Any amount paid will be deducted from the total amount of regular UI benefits during a benefit year, and the total amount cannot exceed his/her maximum benefit amount (MBA).

You will not be eligible for any week in which you perform work for the participating employer and for which you are paid in excess of the reduced hours established under the Shared Work Plan.

Contact Information

If your monetary determination has any wages missing from Missouri, another state, military service or federal employment, call:

573-751-WORK

or, visit

www.SharedWork.mo.gov

Relay Missouri: If calling by home phone or cell phone, dial **711**.

All other callers should dial
800- 735- 2966.

Shared Work Program

Information for Employees



An alternative to layoffs for businesses experiencing a downsize in workforce.



Shared Work Program

The Shared Work Program is an alternative to layoffs. If an employer elects to participate in a Shared Work Plan and the plan is approved, affected employees will be allowed to share the work available instead of some employees being laid off.

If your employer participates in the program, you may be eligible to collect partial unemployment insurance (UI) benefits based on how much your work has been reduced.

Eligibility

To be eligible for Shared Work:

- Your employer must submit a Shared Work application;
- You must have or file a valid UI claim;
- Your normal 40 hour work week must be reduced at least 20 percent but no more than 40 percent;
- You and your employer must certify that you worked all the available hours each week;
- You are not required to look for work and are not penalized for refusing job offers from other employers if your employer elects to participate in a Shared Work Plan. However, you must accept an offer of full-time employment from your current employer, if offered.

How to Claim Shared Work Benefits

Your employer will complete the paperwork certifying the hours for which you were paid. If you are eligible for Shared Work benefits, your benefits will be transmitted by direct deposit or Missouri Access (MO Access) Mastercard® debit card.

Benefit Amount

You will receive a monetary determination in the mail (unless you already have an active claim). The monetary determination shows your employer(s) and wages earned in Missouri during the period used to establish a claim, as well as the benefit amount you would receive if you were fully unemployed. The weekly benefit amount (WBA) will be reduced according to the hours you actually work each week.

For Example:

If you work a 40-hour week and your employer reduces your work by eight hours a week (20 percent), you would be eligible to collect 20 percent of your UI WBA.

$$\begin{aligned} \text{If your WBA} &= \$280 \\ 20\% \times \$280 &= \$56 \end{aligned}$$

Your Shared Work benefit would be \$56.