



The Division of Labor Standards requests your participation in our Prevailing Wage Survey. Surveys are conducted throughout the year to determine the prevailing wages paid to construction workers in all Missouri counties and the city of St. Louis. Your responses to this survey are your opportunity to participate in establishing the state's prevailing wages.

Please complete the survey form on the other side according to the instructions given below. Complete all spaces on the form or indicate "Not Applicable" or "Not Available" where appropriate. You must complete the Project Information entirely for your survey to be accepted.

- 1) Indicate the dates when the work was performed.
- 2) Indicate whether the work performed was paid at a Collective Bargaining Agreement Rate or a Non-Collective Bargaining Agreement Rate.
- 3) Indicate the type of construction (See 8 CSR 30-3.040)
  - BUILDING – sheltered enclosure with walk-in access for the purpose of housing persons, machinery, equipment or supplies.
  - HEAVY AND HIGHWAY – antenna towers, channels, levees, pipe lines, sewers, etc.

Hours worked on residential construction (single family homes or apartment buildings of less than four stories) and general maintenance should not be reported on this survey. Accordingly, wage data for ALL commercial construction SHOULD be reported.

- 4) Provide the project information for each project you are reporting. If you require additional forms, visit [labor.mo.gov/media/pdf/ls-04-ai](http://labor.mo.gov/media/pdf/ls-04-ai).
- 5) Please report only wages and fringe benefits paid for actual hours worked. We cannot accept wage information that is estimated or averaged.
- 6) Report hours worked in each occupational title. This must be consistent with the occupational titles identified in 8 CSR 30-3.060 (i.e., carpenter, plumber, electrician (inside wireman), operating engineer Group I, etc.). Multiple hourly rates paid to workers require a separate line for each occupational title and rate.

Wage rates should be reported only for journeyman workers. Do not include wages paid to apprentice and entry-level workers during on-the-job training periods. Supervisors that are working foremen (those that work with tools) may be reported at the journeyman rate for the hours that they are actually working with the tools, but only if they are receiving wages higher than the journeyman rate.

Only straight time hourly rates of pay should be reported. Do not include overtime rates of pay. All hours of work, including all overtime hours of work, must be reported at the straight time rate of pay.
- 7) Combine fringe benefits in the appropriate columns. H&W includes dental, health, vision, and life insurance. Retirement includes annuities, pension supplements, and 401K contributions. Paid time off includes holiday and vacation. Training includes apprenticeship and safety training. Percentages must be converted into hourly rates. Additional information can be found at [dls-awo-form.labor.mo.gov](http://dls-awo-form.labor.mo.gov).
- 8) In the space provided, include the printed name, title, and signature of the person preparing this report. By typing your name in the signature block you are certifying that the information you have provided is true and correct to the best of your knowledge.

Thank you for participating in this wage survey. We encourage you to continue to participate by periodically submitting additional reports. If you have any questions or suggestions, please contact us at 573-751-3403 or [prevailingwage@labor.mo.gov](mailto:prevailingwage@labor.mo.gov).